

# The Grandview Heights Band Parents Association Minutes

## October 17, 2017

Notes from the meeting are in blue. In attendance: Lorena Caito, Collin Wheeler, Linda Wheeler, Julie Rutter, Pam Browning, Elizabeth Watters, Martha Field

### **Secretary's Report (Martha Field, Secretary)**

- Review and approve minutes from September 21, 2017 Collin moved to approve the minutes, Julie second, all approved.
- Bylaws Bylaw revisions were reviewed, Lorena tabled for further review, with possible presentation for vote in November.

### **Treasurer's Report (Collin Wheeler, Treasurer)**

- Treasurer's Report as of October 16, 2017 Collin reported a bank account balance of \$83,630.73. The balance does not reflect payment for band camp. Collin reminded the board that if we change camp venues, the new camp may require payment sooner than OWU does. With our major fundraisers occurring in the fall, we should be mindful of this possible change. Lorena moved to accept the treasurer's report, Pam second, all approved.
- Some procedural adjustments were made regarding payments for items ordered by event chairs for their area. Those who order items should email Collin when the order is placed so he will know to expect the invoice and what it is for. Invoices should be sent to the BPA's P.O. Box to ensure timely payment by Collin.

### **Committee Chairs**

- Middle School Uniforms – Elizabeth Watters, Karen Smith Polos have been ordered and should arrive prior to their first concert. Students who no longer need a middle school polo can donate theirs to the uniform collection by giving them to Mr. Heath. Julie reported that polos can be ordered online through Charms.
- Concessions – Krista Voltolini, Pam Browning There has been some confusion about the responsibility for operating the stand for all events. The BPA is responsible for stocking the stand and providing startup cash, while operations are the responsibility of each individual sport. Linda suggested that we write a policy to share with each sport. Lorena and Pam agreed to work on this and present it to the board and the Athletic Department.
- Volunteer Coordinator – Melanie Luckenbach
- Chaperones – Martha Field, Julie Rutter

### **Director Agenda (Chris Herrmann)**

### **President's Report (Lorena Caito, President)**

- Senior Night, Oct. 20 Pregame dinner for all band members There was some discussion about the level of participation by the band and whether this event should be continued. Lorena will pick up food, Linda and Martha will help with set up.
- Season In Review, Oct. 26 No concessions, old uniform hats will be out to collect donations. Julie will check with Janna about including business sponsors in the program.

- New volunteer background check process District has implemented a new process, all online, so most people who were current under the old system will have to complete a new check.
- Vice President position Still need to fill this position.

**Communications Secretary (Julie Rutter, Communications)**

**Upcoming Events**

- October 19 Marching Band rehearsal 12-2 pm
- October 20 Home vs. Logan Elm, Senior Night, Dinner
- October 26 Season in Review 7 pm
- October 27 Away vs. Columbus Academy
- November 16 BPA meeting 6:30 pm